



User Guide

ACH

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Create Payment ACH Template

To create an ACH payment template, complete the following:

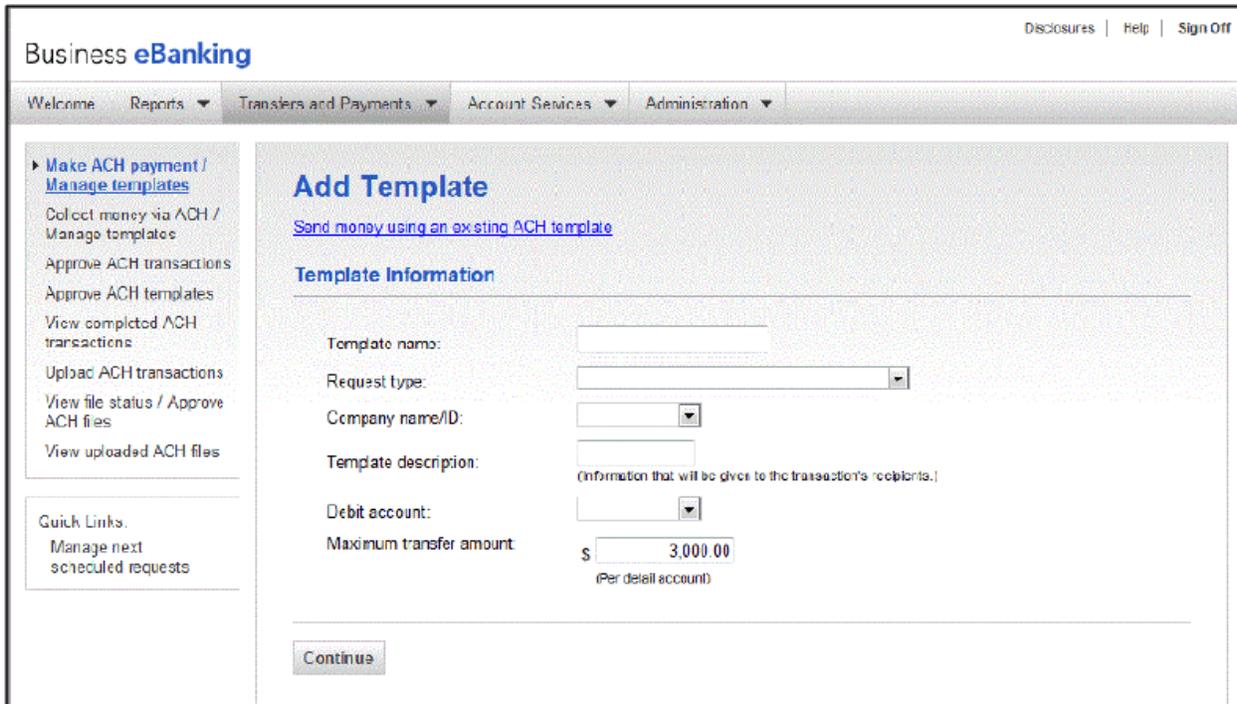
1. Click Make ACH Payment / Manage Templates located in the ACH section of the Transfer and Payments page. The Make ACH Payment / Manage Templates page will appear on screen:

The screenshot shows the Business eBanking interface. At the top, there's a navigation bar with 'Business eBanking' and links for 'Disclosures', 'Help', and 'Sign Off'. Below this is a menu with 'Welcome', 'Reports', 'Transfers and Payments', 'Account Services', and 'Administration'. The main content area is titled 'Make ACH Payment / Manage Templates' and includes links for 'Send money without a template', 'Complete unsubmitted requests', 'Create a template' (highlighted with a red box), and 'Maintain file import definitions'. A section titled 'Available Templates' features a dropdown menu set to 'All Services' and a table of existing templates. A 'Continue' button is located at the bottom of the table.

Template Name	Request Type	Debit Account	Company Name/ID
FED TAXES	Federal Tax	*2910 - PETTY CASH	WEBER WELDING CO/987235126
FUNDING	PPD Payment	*2910 - PETTY CASH	WEBER WELDING CO/987235125
Large template	PPD Payment	*2910 - PETTY CASH	COPPER WORKS/987042222
STATE TAXES	State Tax	*2910 - PETTY CASH	WEBER WELDING CO/987235125

2. Click Create a template. The Add Template page will appear:

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3. Complete the following fields:

<i>Fields</i>	<i>Description</i>
Template name	Name of the ACH Send Money template, up to 20 characters. Tip: Name this something that makes sense to you. For example: One Time Club Fees, Monthly Dues, etc.
Request type	Select the type of ACH from the drop down menu.
Co. Name/ID	Select ACH company name and Id from the drop down list
Template description	Further identify the transactions included in the template.
Debit account	The account the debit is originating from.
Max. Transfer Amount	Enter the maximum transfer amount, which is the maximum amount that any detailed transaction in the category can be.

4. Click Continue. The Add Template Destination Accounts page appears:

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5. Complete the following fields for each credit/destination account:

<i>Fields</i>	<i>Description</i>
ABA/TRC	Enter the American Banking Association (ABA) number or transit routing code (TRC).
Account	Enter the appropriate account number.
Account Type	Select either CHECKINGS or SAVINGS.
Name	Enter the Name of the account that should be credited. Spanish characters can be included in ACH files.
Field	Description
Detail ID (optional)	Enter an ID, which is an end user assigned identification number that defines the party being credited. It could be an employee, account, or member number. For example, if this is a payroll, the identification number might be the employee number.
Default Amount (optional)	Enter the appropriate default amount, which should be equal or less than the Maximum Amount.
Additional Detail	Enter detail account information.

Tip: The edit function will display once the ACH entry has been added.

6. For each additional destination account click Add Additional Detail Row, repeat step five.

7. Click Save template. The Template Confirmation page will appear.

Note: If you have assigned your users with multiple approvals for templates, the next step would require approval. How to approve template additions, modifications, and deletions is discussed in the Multiple Approvals for Templates section of the guide.

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► **Make ACH payment / Manage templates**
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Approve ACH transactions
Approve ACH templates
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Quick Links:
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Template Confirmation [Print this page](#)

The following template has been saved successfully.

[Send money using this template](#) | [Send money using an existing ACH template](#) | [View your ACH limits](#)

Template Information

Template name: Corp Payroll
Request type: PPD Payment
Company name/ID: WEBER WELDING CO/987235125
Template description: payroll
Debit account: *2910 - PETTY CASH
Maximum transfer amount: \$3,000.00

Credit/Destination Accounts

ABA/TRC	Account	Account Type	Name	Detail ID	Default Amount
275071301	*4040	Checking	Carl Client		\$0.00
Additional information:					
275071301	*1920	Checking	Cari Client		\$0.00
Additional information:					
Total:					\$0.00

Making an ACH Payment

To make an ACH payment, complete the following:

1. Click the Make ACH Payment / Manage Templates. The Make ACH Payment/Manage Templates page will appear.

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Make ACH Payment / Manage Templates

[Send money without a template](#) | [Complete unsubmitted requests](#) | [Create a template](#) | [Maintain file import definitions](#)

Available Templates

(To view or edit template details, click the template name.) Show only templates for: All Services

Template Name	Request Type	Debit Account	Company Name/ID
Corp Payroll	PPD Payment	*2510 - PETTY CASH	WEBER WELDING CO/987235125
FED TAXES	Federal Tax	*2510 - PETTY CASH	WEBER WELDING CO/987235125
FUNDING	PPD Payment	*2510 - PETTY CASH	WEBER WELDING CO/987235125
Large template	PPD Payment	*2510 - PETTY CASH	COPPER WORKS/987042222
STATE TAXES	State Tax	*2510 - PETTY CASH	WEBER WELDING CO/987235125

[Continue](#)

2. In the Available Templates list, select for the appropriate template.
3. Click Continue. The Make ACH Payment page will appear.

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Make ACH Payment

The Tax Type Code information is presented as received from applicable Federal or State authorities and does not constitute legal advice. For more information, please consult your tax advisor.

[Send money with a different template](#) | [View your ACH limits](#)

[Edit this template](#)

Template Information

Template name: STATE TAXES
 Request type: State Tax
 State: Wisconsin
 Taxpayer name/ID: WEBER WELDING CO/987235125
 Template description: TAXES
 Debit account: *2910 - PETTY CASH
 Maximum transfer amount: \$5,000.00 (Per detail account)
 Effective date: 07 / 31 / 2014 (mm/dd/yyyy)
 Control amount (optional): \$ 0.00 (Maximum value for the entire template)

Tax Payment Information [Save as draft](#)

These are the accounts which will receive the recorded amount when a tax payment request is transmitted. To save this request without submitting it for transmit, click "Save as draft."

ID Number	Period End Date	Tax Type	Description	Amount	Zero Tax Due
987031234	07 / 30 / 2014 (mm/dd/yyyy)	01211	Estimated Tax - Trusts	\$ 0.00	<input type="checkbox"/>
Amount type: T Tax				0.00	
Total:				\$0.00	
Variance amount:				\$0.00	
(Difference between Control amount and Total)					

[Select all](#) • [Deselect all](#)

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Tip: You will not be able to use certain transactions if the prenote timeframe has not lapsed. This only applies to financial organizations using prenotes. The pending prenote activation will display next to the account if it is in a prenote status.

- Complete the following fields:

Fields	Description
Effective Date	Accept the default or change the effective date of the transactions.
Control Amount	Enter the control amount for the transfer, which is the expected total of all entered detail transaction amounts.
Amount	Enter the transfer amount for each detail transaction.
Additional Information	Enter detail account addenda information.

Approve ACH Transactions

If Submit for Approval was used in entering an ACH Payment, complete the following steps to Approve/Transmit:

1. Access the Approve ACH Transactions. The Approve ACH Transaction page appears:

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Approve ACH Transactions

All approvals must be received for a request before it will be transmitted.

[View your ACH limits](#)

Requests Awaiting Approval/Transmit

Requests without a checkbox have already been approved by you.

[Select all](#) • [Deselect all](#) (To view details or delete a request, click the account.)

Account	Template Name	Request Type	Amount	Effective Date	Entered By	Entry Date	Approval Status
<input type="checkbox"/> 2913 - MONEY MKT 1		PPD Payment	\$341.81	01/21/2014	ADMIN	01/17/2014	0 of 1 received Ready to transmit
			Total:	\$341.81			

[Continue](#)

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2. Select the ACH template to transmit or click Select all.
3. Click Continue. The Verify ACH Transaction Approval page will appear:

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Verify ACH Transaction Approval

[View your ACH limits](#)

Requests Selected for Approval/Transmit [Change selections](#)

(To view details or delete a request, click the account.)

Account	Template Name	Request Type	Amount	Effective Date	Entered By	Entry Date	Approval Status
<input checked="" type="checkbox"/> 2913 - MONEY MKT 1		PPD Payment	\$341.81	01/21/2014	ADMIN	01/17/2014	0 of 1 received Ready to transmit

[Transmit](#)

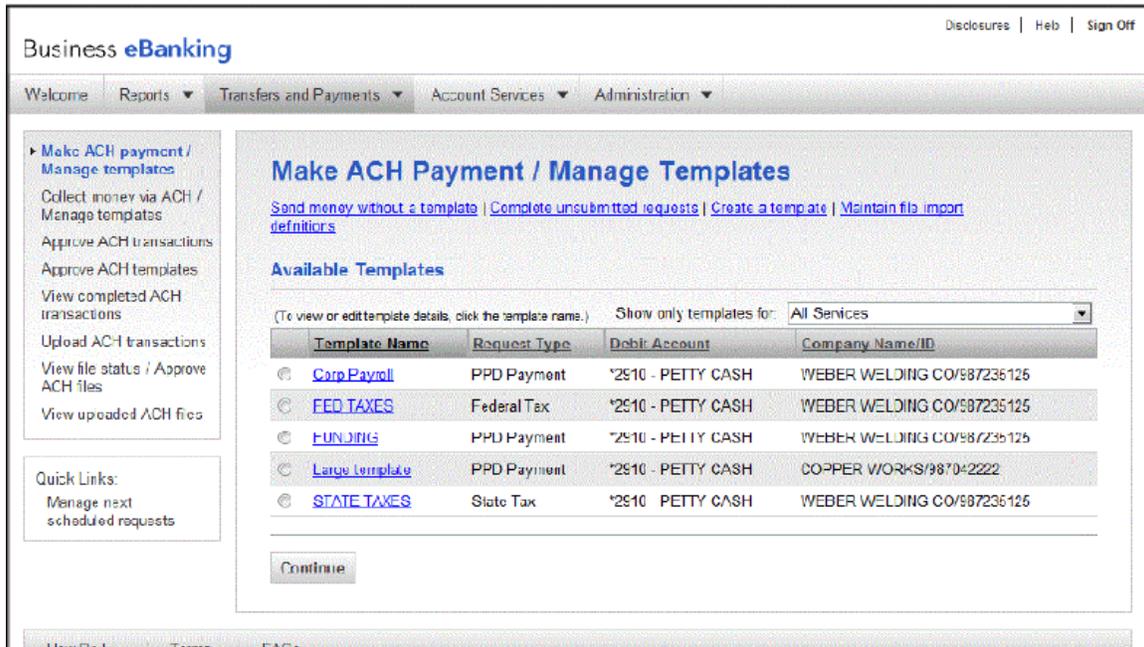
How Do I... | Terms | FAQs

4. Click Transmit. The ACH Transaction Approval Confirmation page will appear.

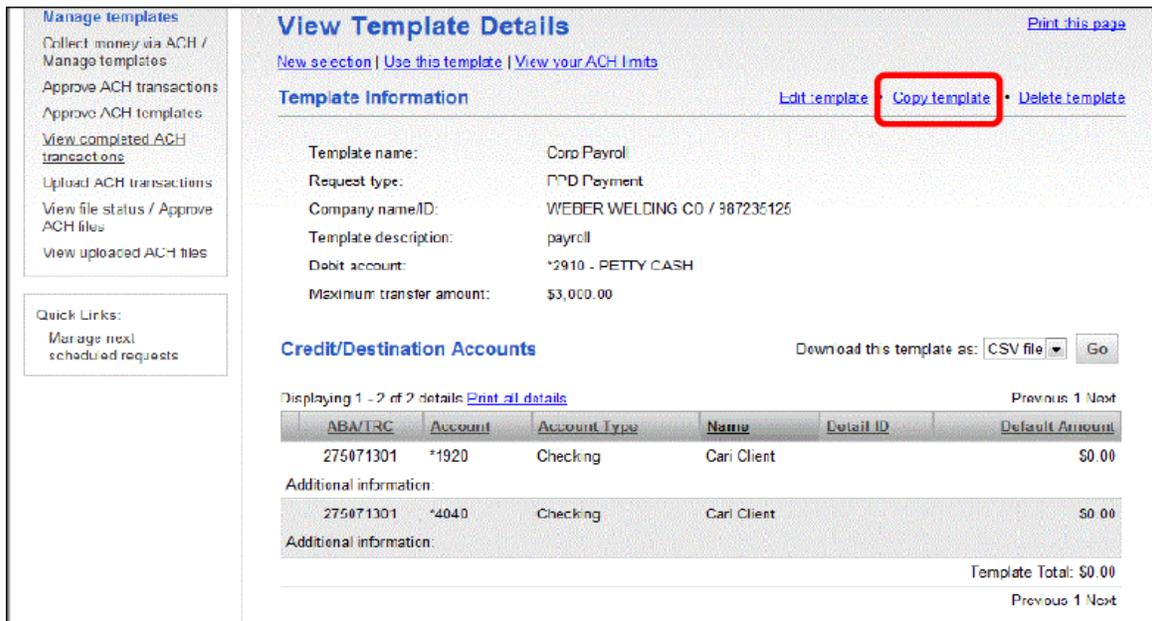
Copying an ACH Payment Templates

To copy an existing ACH payment template, complete the following:

1. Access the Make ACH Payment / Manage Templates. The Make ACH Payment / Manage Templates page will appear.



2. Select the Link for the name of the template to be copied. The View Template Details page appears:



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3. Click the Copy Template link. The Copy Template page appears:

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View uploaded ACH files

Quick Links:
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Copy Template

Template being copied: Corp Payroll
[View current template details](#) | [View your ACH limits](#)

Template Information

Template name:
Request type: PPD Payment
Company name/ID: WEBER WELDING CO/987235125
Template description: payroll
(Information that will be given to the transaction's recipients, e.g. Payroll, Gas Bill.)
Debit account: PETTY CASH - *2910
Maximum transfer amount: \$ 3,000.00
(Per detail account)

Credit/Destination Accounts [Import Details](#)

These are the detail accounts which will receive the recorded amount when a payment request is transmitted. To add detail account information from external files, click "Import Details." ABA numbers must be for financial organizations authorized for the exchange of electronic ACH transactions. To enter a valid ABA number, search for an authorized financial institution.

Set all amounts to: \$ Change

Displaying 1 - 2 of 2 details Previous 1 Next

ABA/TRC	Account	Account Type	Name	Detail ID (optional)	Default Amount (optional)
Remove 275071301 ABA search	18881920	Checking	Carl Client	<input type="text"/>	\$ 0.00
Additional information (optional): <input type="text"/>					
Remove 275071301 ABA search	99494040	Checking	Carl Client	<input type="text"/>	\$ 0.00
Additional information (optional): <input type="text"/>					

Template Total : \$0.00

[Add additional detail row](#) Previous 1 Next

4. Type a template Name, and make any necessary changes.

5. Click Save changes. The Template confirmation page will appear.

Editing ACH Templates

To edit an existing template, complete the following task:

1. From the Transfers and Payments tab, click Make ACH Payment / Manage Templates. The ACH Payment / Manage Template page will appear.
2. Click the Template Name to be edited. The View Template Details page appears:

View Template Details [Print this page](#)

[New selection](#) | [Use this template](#) | [View your ACH limits](#)

Template Information [Edit template](#) [Copy template](#) • [Delete template](#)

Template name: Corporate Payments
 Request type: PPD Payment
 Company name/ID: WEBER WELDING CO / 987235125
 Template description: payroll
 Debit account: *2910 - PETTY CASH
 Maximum transfer amount: \$3,000.00

Credit/Destination Accounts Download this template as:

Displaying 1 - 2 of 2 details [Print all details](#) [Previous](#) [1](#) [Next](#)

ABA/TRC	Account	Account Type	Name	Detail ID	Default Amount
275071301	*1920	Checking	Carl Client		\$0.00
Additional information:					
275071301	*4040	Checking	Carl Client		\$0.00
Additional information:					

Template Total: \$0.00 [Previous](#) [1](#) [Next](#)

3. Click Edit Template. The ACH Send Money Setup – Edit Template page appears:

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▶ **Make ACH payment / Manage templates**

Collect money via ACH / Manage templates

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Approve ACH templates

View completed ACH transactions

Upload ACH transactions

View file status / Approve ACH files

View uploaded ACH files

Quick Links:

Manage next scheduled requests

Edit Template

Template changes will affect scheduled requests that are based on the template. Once a request is in Transmit status, it is no longer impacted by changes to the template used to create it.

[View current template details](#) | [View your ACH limits](#)

Template Information

Template name:

Request type:

Company name/ID:

Template description:
(Information that will be given to the transaction's recipients, e.g. Payroll, Gas Bill.)

Debit account:

Maximum transfer amount: \$
(Per detail account)

Credit/Destination Accounts [Import Details](#)

These are the detail accounts which will receive the recorded amount when a payment request is transmitted. To add detail account information from external files, click "Import Details." ABA numbers must be for financial organizations authorized for the exchange of electronic ACH transactions. To enter a valid ABA number, search for an authorized financial institution.

Set all amounts to: \$

Displaying 1 - 2 of 2 details [Search Details](#) Previous 1 Next

	ABA/TRC	Account	Account Type	Name	Detail ID (optional)	Default Amount (optional)
Remove	275071301 ABA search	<input type="text" value="18861920"/>	Checking	Carl Client	<input type="text"/>	\$ <input type="text" value="0.00"/>
Additional information (optional): <input type="text"/>						
Remove	275071301 ABA search	<input type="text" value="99494040"/>	Checking	Carl Client	<input type="text"/>	\$ <input type="text" value="0.00"/>
Additional information (optional): <input type="text"/>						

Template Total : \$0.00

[Add additional detail row](#) Previous 1 Next

4. Complete the changes as required.

Note: You can change the template information or the Credit/Destination Account information.

5. Click Continue. The Verify Template page will appear:

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[Manage templates](#)

Collect money via ACH / Manage templates

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Approve ACH templates

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Upload ACH transactions

View file status / Approve ACH files

View uploaded ACH files

Quick Links:

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Verify Template

The green (●) indicates that a value has changed, or that a credit/destination account has been added to the template.

The red (✗) indicates that that a credit/destination account has been removed from the template.

Template Information

Template name: Corporate Payments

Request type: PPD Payment

Company name/ID: WEBER WELDING CO / 987235125

Template description: payroll

Debit account: *2912 - CHECKING 3

Maximum transfer amount: \$4,000.00

Credit/Destination Accounts [View edits](#) | [View all details](#)

Displaying 1 - 2 of 2 details [Previous](#) | [Next](#)

ABA/TRC	Account	Account Type	Name	Detail ID	Default Amount
● 275071301	*1789	Checking	Cari Customer		\$50.00
Additional information:					
● 275071301	*4040	Savings	Carl Client		\$75.00
Additional information:					

6. Click Save changes. The template confirmation page will appear:

[Manage templates](#)

Collect money via ACH / Manage templates

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Approve ACH templates

View completed ACH transactions

Upload ACH transactions

View file status / Approve ACH files

View uploaded ACH files

Quick Links:

[Manage next scheduled requests](#)

Template Confirmation [Print this page](#)

The following template has been saved successfully.

[Send money using this template](#) | [Send money using an existing ACH template](#) | [View your ACH limits](#)

Template Information

Template name: Corporate Payments

Request type: PPD Payment

Company name/ID: WEBER WELDING CO / 987235125

Template description: payroll

Debit account: *2912 - CHECKING 3

Maximum transfer amount: \$4,000.00

Credit/Destination Accounts

Displaying 1 - 2 of 2 details [Print all details](#) [Previous](#) | [Next](#)

ABA/TRC	Account	Account Type	Name	Detail ID	Default Amount
275071301	*1789	Checking	Cari Customer		\$50.00
Additional information:					
275071301	*4040	Savings	Carl Client		\$75.00
Additional information:					

Importing an ACH File into a Template.

To import a file into a template, complete the following tasks:

1. From the Transfers and Payments, Click Make ACH Payment / Manage Template. The Make ACH Payment / Manage Templates page appears.
2. Click the template name which will receive the import information. The View Template Details page will appear.
3. Click Edit Template. The Edit Template page will appear.

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 View uploaded ACH files

Quick Links:
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Edit Template

Template changes will affect scheduled requests that are based on the template. Once a request is in Transmit status, it is no longer impacted by changes to the template used to create it.

[View current template details](#) | [View your ACH limits](#)

Template Information

Template name: FUNDING
 Request type: PPD Payment
 Company name/ID: WEBER WELDING CO/987235125
 Template description: PAYROLL
(Information that will be given to the transaction's recipients, e.g. Payroll, Gas Bill.)
 Debit account: PETTY CASH - *2910
 Maximum transfer amount: \$ 3,000.00
(Per detail account)

Credit/Destination Accounts

[Import Details](#)

These are the detail accounts which will receive the recorded amount when a payment request is transmitted. To add detail account information from external files, click "Import Details." ABA numbers must be for financial organizations authorized for the exchange of electronic ACH transactions. To enter a valid ABA number, search for an authorized financial institution.

Set all amounts to: \$

Displaying 1 - 2 of 2 details [Search Details](#) Previous 1 Next

ABA/TRC	Account	Account Type	Name	Detail ID (optional)	Default Amount (optional)
Remove 056004445 ABA search	1234567	Checking	KARL CUSTON	<input type="text"/>	\$ 10.00
Remove 056004445 ABA search	8901234	Checking	KEN SAVINGS	<input type="text"/>	\$ 10.00

Additional information (optional):

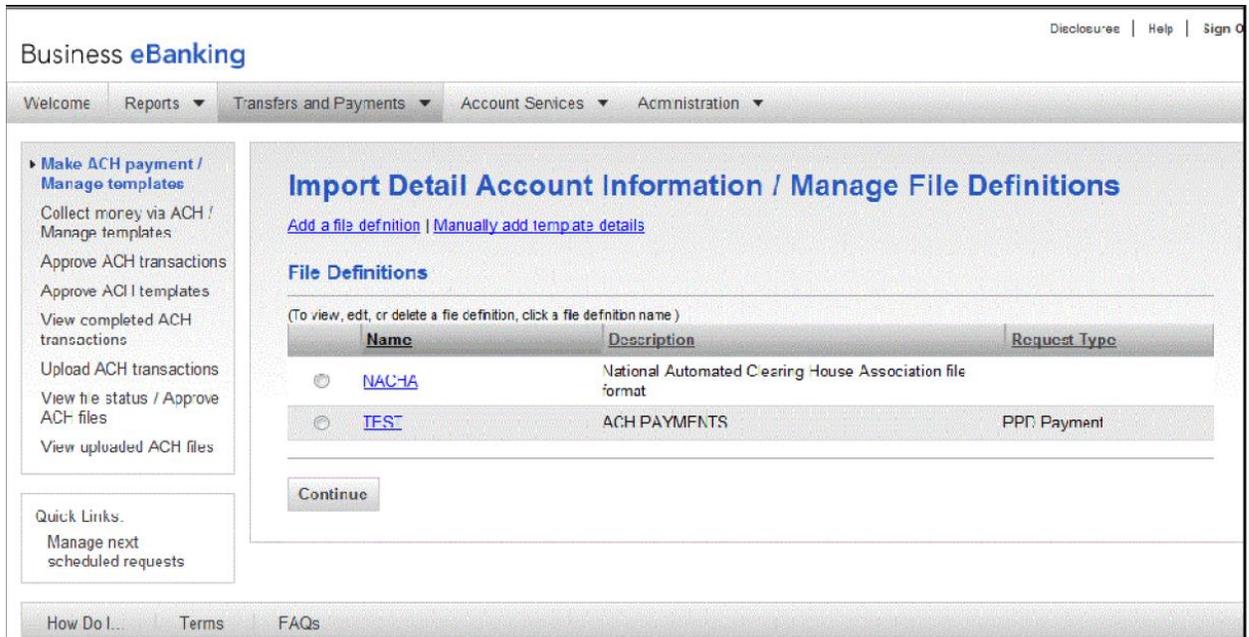
Additional information (optional):

Template Total : \$20.00

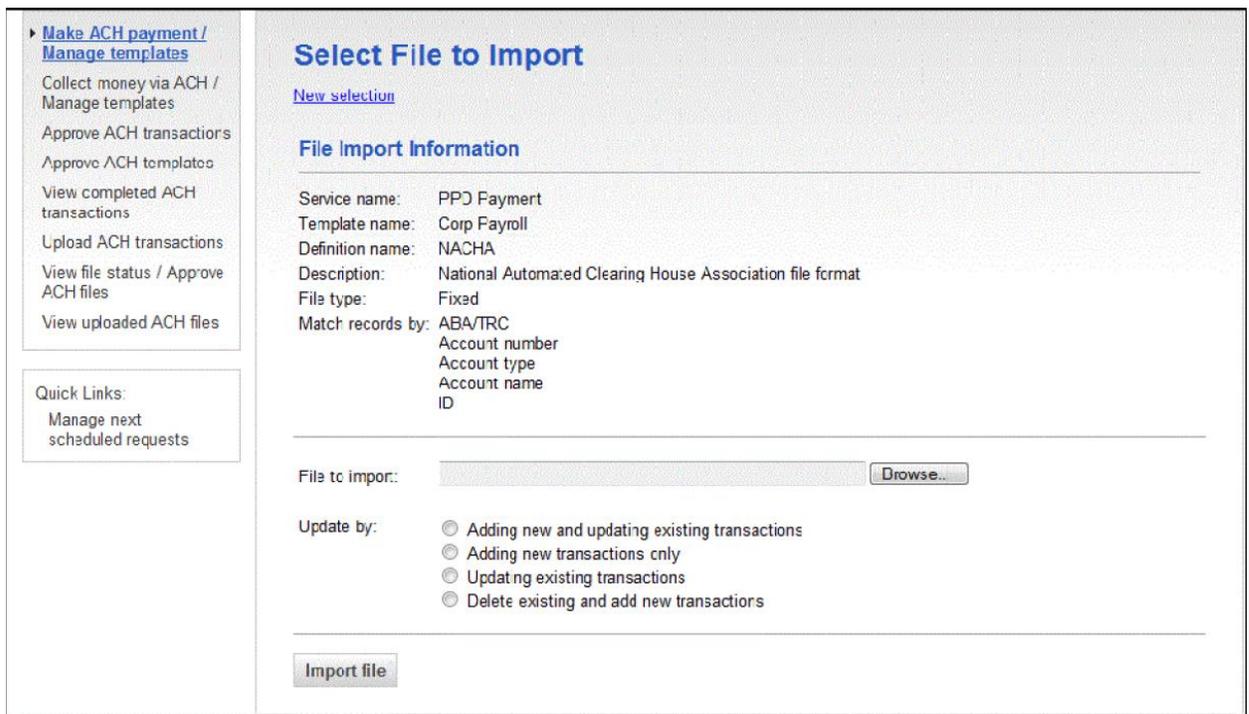
[Add additional detail row](#) Previous 1 Next

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4. Click Import Details. The Import Detail Account Information / Manage File Definitions page appears:



5. Select the File Definition and Click Continue. The Select File to Import page appears.



6. Indicate file to import and update feature. Click Import File. The File Import Confirmation page appears.
7. Return to the Edit Template page to edit the individual line entries from the imported file.
8. Click Save Changes. The File Import Confirmation page appears.

Deleting an ACH Payment Request

To delete an ACH payment request, complete the following.

Note: If you process ACH payments using the Transmit box on the Entry page, do not have the option to delete the transfer requests in BeB. Those requests are processed immediately.

1. Access the Approve ACH Transactions Selection page:

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Upload ACH transactions
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Approve ACH Transactions

All approvals must be received for a request before it will be transmitted.
[View your ACH limits](#)

Requests Awaiting Approval/Transmit

Requests without a checkbox have already been approved by you.
[Select all](#) • [Deselect all](#) (To view details or delete a request, click the account.)

Account	Template Name	Request Type	Amount	Effective Date	Entered By	Entry Date	Approval Status
<input type="checkbox"/> *2911 - CHECKING 2		PPD Payment	\$1,500.00	08/06/2014	ADMIN	08/05/2014	0 of 1 received Ready to transmit
Total:			\$1,500.00				

[Continue](#)

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2. Click the Account link of the ACH transaction that need to be deleted. The Approve ACH Transaction page will appear.

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View uploaded ACH files

Quick Links:
Manage next scheduled requests
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Approve ACH Transaction

[Print this page](#)

[New selection](#) | [View your ACH limits](#)

Template Information

Template name:
Request type: PPD Payment
Company name/ID: WEBER WELDING CO / 987235125
Template description: Funding2
Debit account: *2911 - CHECKING 2
Effective date: 08/06/2014

Credit/Destination Accounts

ABA/TRC	Account	Account Type	Name	Detail ID	Amount
063113727	*4567	Checking	Rick Recipient		\$1,500.00
Total:					\$1,500.00

Approval History Information

[Delete request](#)

3. Click Delete Request. The Verify ACH Transaction Deletion page will appear.

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Collect money via ACH / Manage templates

▶ **Approve ACH transactions**

Approve ACH templates

View completed ACH transactions

Upload ACH transactions

View file status / Approve ACH files

View uploaded ACH files

Quick Links:

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Verify ACH Transaction Deletion [Print this page](#)

You have selected the following request to be deleted. Once completed, the request cannot be recovered.

Template Information

Template name:

Request type: PPD Payment

Company name/ID: WEBER WELDING CO / 987235125

Template description: Funding2

Debit account: *2911 - CHECKING 2

Effective date: 08/06/2014

Credit/Destination Accounts

ABA/TRC	Account	Account Type	Name	Detail ID	Amount
063113727	*4567	Checking	Rick Recipient		\$1,500.00
Total:					\$1,500.00

Approval History Information

Approval status: 0 of 1 received - Ready to transmit

Action	User ID	Date
Enter Request	ADMIN	08/05/2014 01:46:00 PM (ET)

4. Click Delete. A confirmation page will appear.

Setting Up a One Time ACH Payment- Send Money without a Template

To set up a One Time ACH payment, complete the following:

1. Click Make ACH Payment / Manage Template from the Transfers and Payments tab. The Make ACH Payment / Manage Templates page will appear:

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Welcome Reports Transfers and Payments Account Services Administration

Make ACH Payment / Manage Templates

[Send money without a template](#) [Complete unsubmitted requests](#) [Create a template](#) [Main:ain file import](#)

Available Templates

(To view or edit template details, click the template name.) Show only templates for: All Services

Template Name	Request Type	Debit Account	Company Name/ID
Corp Payroll	PPD Payment	*2910 - PETTY CASH	WEBER WELDING CO/987235125
Corporate Payments	PPD Payment	*2912 - CHECKING 3	WEBER WELDING CO/987235125
FED TAXES	Federal Tax	*2910 - PETTY CASH	WEBER WELDING CO/987235125
FUNDING	PPD Payment	*2910 - PETTY CASH	WEBER WELDING CO/987235125
Large template	PPD Payment	*2910 - PETTY CASH	CCPPER WORKS/587042222
STATE TAXES	State Tax	*2910 - PETTY CASH	WEBER WELDING CO/987235125

[Continue](#)

2. Click Send money without a template. The Make ACH Payment without a Template page will appear.

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- View file status / Approve ACH files
- View uploaded ACH files

Quick Links:
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Make ACH Payment without a Template

[Send money using a template](#) | [View your ACH limits](#)

Template Information

Template name (optional):
(To save this request as a template, enter a template name.)

Request type:

Company name/ID:

Template description:
(Information that will be given to the transaction's recipients, e.g. Payroll, Gas Bill.)

Debit account:

Maximum transfer amount: \$
(Per detail account)

Effective date: / /
(mm/dd/yyyy)

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3. Complete the fields as required.
4. Click Continue. The Add Payment Details page will appear.

Note: If a template name is used the template will be saved for future use.

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Collect money via ACH / Manage templates

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Add Payment Details

[Send money using a template](#) | [View your ACH limits](#)

Template Information [Edit header information](#)

Template name: _____

Request type: CCD Payment

Company name/ID: WEBER CONSTRUCT/987041111

Template description: 082014

Debit account: *2911 - CHECKING 2

Maximum transfer amount: \$ 500.00

Effective date: / /

(mm/dd/yyyy)

Control amount (optional): \$

(Intended value for the entire template)

Credit/Destination Accounts

These are the accounts which will receive the recorded amount when a payment request is transmitted. ABA numbers must be for financial organizations authorized for the exchange of electronic ACH transactions. To enter a valid ABA number, search for an authorized financial institution.

Payment instructions: Do not process details with amounts of \$0.00
 Send details with amounts of \$0.00 as payments

ABA/TRC	Account Number	Account Type	Name	Detail ID (optional)	Amount
<input type="text"/>	<input type="text"/>	Checking ▾	<input type="text"/>	<input type="text"/>	\$ 0.00

[ABA search](#)

Additional information (optional):

Total: \$0.00

Variance amount: \$0.00

(Difference between Control amount and Total.)

[Add additional detail row](#)

5. Complete the fields as required.
6. Click Continue. The Verify Payment page will appear.
7. Click Transmit to approve and transmit the request. The Payment Confirmation page will appear.
8. Click Submit for approval to submit the template into the Approve ACH Transaction queue. The Payment Confirmation page will appear.

Note: If Submit for approval is used, the ACH Transmit task needs to be completed to transmit the payment.

Viewing Completed ACH Transactions

To view history of ACH payments, complete the following:

1. In the ACH section of the Transfers and Payments section, click the View Completed ACH Transactions link. The Search Completed ACH Transactions page will appear.

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Search Completed ACH Transactions
Up to 18 months of data are available.

Account: [Select all](#) • [Deselect all](#)

	ABA/TRC	Account Number	Account Name
<input type="checkbox"/>	841841842	*3422	Checking 11
<input type="checkbox"/>	841841842	*2911	CHECKING 2
<input type="checkbox"/>	841841842	*2912	CHECKING 3
<input type="checkbox"/>	841841842	*4825	checking 4
<input type="checkbox"/>	841841842	*6922	checking 7

Date type:
 Effective date
 Transmit date

Service: [Select all](#) • [Deselect all](#)

- CCD Collection
- CCD Payment
- Child Support Payment
- CTX Collection
- CTX Payment
- Federal Tax
- IAT Collection
- IAT Payment
- PPD Collection
- PPD Payment
- State Tax
- STP 820 Payment

Date range:
 Specific date: 07 / 31 / 2014 (m/d/yyyy)
 From: 07 / 01 / 2014 (m/d/yyyy)
 To: 07 / 31 / 2014 (m/d/yyyy)

2. Choose the accounts for which you want to view history.
3. Choose the Date Type.
4. Enter the desired date or date range.
5. Click Generate Report. The Completed ACH Transactions page will appear.

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Make ACH payment / Manage templates
Collect money via ACH / Manage templates
Approve ACH transactions
Approve ACH templates
▶ View completed ACH transactions
Upload ACH transactions
View file status / Approve ACH files
View uploaded ACH files

Quick Links:
Manage next scheduled requests

Completed ACH Transactions

[Print this page](#)

[New search](#)

(To view details, click the account)

Account	Template Name	Request Type	Amount	Effective Date	Transmitted By	Transmit Date	Confirmation
*2912 - CHECKING 3		PPD Payment	\$50.00	07/30/2014	ADMIN	07/29/2014	3463763225
*2912 - CHECKING 3	FED TAXES 710	Federal Tax	\$600.00	07/11/2014	ADMIN	07/10/2014	2748638799
			Total:	\$650.00			

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6. If necessary, click the Account link to view details. The Completed ACH Transaction Detail page appears:

Note: The Info Icon () represents Pre Note information in history or deleted templates.